



Independent Maritime Security Associates

IMSA Ltd, Top Floor Office, 14 High Street, Poole, Dorset BH15 1BP, United Kingdom

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Email: info@imsaltd.com

www.imsaltd.com

Training Course Reservation Form

PLEASE COMPLETE FULLY & CLEARLY IN CAPITALS

Title: Forenames: _____

Surname: _____

Address: _____

Post Code: _____

Tel: _____

Mobile: _____

E-Mail: _____

Date of Birth: _____

Signature: _____

Course Date: _____

**Please indicate the course /'s you'd like to Attended
by removing or crossing out the courses you don't require**

SSO (plus+) PFSO CSO

PLEASE RETURN THIS BOOKING FORM TO:

Course Bookings
IMSA Ltd, Top Floor Office
14 High Street
Poole
Dorset
BH15 1BP
United Kingdom
Email: info@imsaltd.com

A 20% non-refundable deposit of £94.80 is required to secure any place booked.

PLEASE NOTE:

Course attendees must bring originals of either their Seaman's Book or Passport to the course as IMSA is legally required to sight these documents before it can issue certificates.

PRIOR TO ATTENDING THE COURSE

The success of the course will depend largely on your participation. A copy of the ISPS Code will be supplied at the start of the course. Please find attached a copy of our Terms and Conditions of Business on the following page.

NEW REGULATIONS CONCERNING SSO CERTIFICATION

Due to new regulations issued by the MCA, we have started issuing the new Maritime and Coastguard agency certification, if you have 12 months sea service you will be issued the SSO certificate, if you do not have the qualifying sea service you will be issued the Maritime and Coastguard Agency STCW'78 certificate "Proficiency in Designated Security Duties" and a covering letter stating that you have attended an MCA approved SSO course. This change has been brought in by the Maritime and Coastguard Agency, and all training providers will be starting to introduce this new certification. This will not affect your employment prospects as the Maritime Security companies want you to attend an SSO course for the Knowledge base only. All maritime security companies who are members of SAMI (Security Association for the Maritime Industry currently 100 member companies) are aware of this change and should accept both the SSO certificate and also the PDS certificate. **If you do have 12 months sea service, please bring proof of this so we can issue you with the correct certificate.**

5. Business description

- 5.1. Independent Maritime Security Associates (IMSA) whose registered office is at Marine Skills Centre, Fleets Corner, Poole, Dorset, BH17 0HL provides training and consultancy services to clients.

6. General

- 6.1. These terms and conditions which supersede all previous conditions, shall apply to all trade between IMSA and the Client unless otherwise agreed in writing by IMSA.

7. Payment

- 7.1. Unless the sale is for cash accounts are due for payment within 7 days of invoice.
- 7.2. IMSA reserves the right to refuse to execute any order or contract if the arrangements for payment or the Client's credit are not satisfactory to IMSA.
- 7.3. In the case where there shall be any default or refusal on the part of the customer to take due delivery of any goods or in the case of death, incapacity, bankruptcy or insolvency or liquidation of the Client services invoiced and/or delivered shall become due and payable from the Client to IMSA. In addition IMSA has the right to cancel every contract with the customer or to suspend or continue delivery of services without prejudice to the right of IMSA to recover any loss sustained.
- 7.4. Interest at the rate of 5% over the Bank of England base rate shall accrue in the respect of all sums not paid by the date on which they are due.
- 7.5. In the event of a query over an invoice or part thereof the Client cannot withhold payment of the undisputed amounts.
- 7.6. If a cheque received from the Client is not paid on first presentation then a charge of £25.00 will be made to the Client to compensate for the bank charges and administration involved.

8. IMSA Training course conditions

- 8.1. Any booking made by a Client for a training course shall be deemed an offer. If the offer is accepted the Client will receive a confirmation by email and a contract is established with IMSA.
- 8.2. Whilst IMSA will endeavour to hold any booked courses as stated it is recognized that some may have to be cancelled for a variety of reasons. In this event the Client will be notified by email of the cancellation at the earliest possible opportunity and an alternative or full refund will be offered. IMSA will not be held liable for any expenses incurred by the Client or their personnel howsoever caused.
- 8.3. Clients who cancel will be offered a full refund if the place(s) can be taken by another.
- 8.4. Clients will be invoiced upon booking.
- 8.5. Payment of the contract value.

1. Liability

- 1.1. Except in respect of death or personal injury resulting from our negligence, IMSA shall not be liable, in contract, tort (including negligence), or otherwise for any:
- 1.2. Loss of profit, business, contracts, revenues or anticipated savings;
- 1.3. Or any special, indirect, or consequential damages of any nature whatsoever
- 1.4. England and Wales.

2. Governing Law

- 2.1. These terms and conditions shall be read and interpreted in accordance with the laws of England and Wales.
- 2.2. Any disputes shall be subject to the laws of

3. Title

Title to any goods, materials and any intellectual property rights in any associated contracts will only pass to the Client, where agreed, on full

4. Confidentiality

- 4.1. Any confidential information disclosed by the Client will not be disclosed to any 3rd parties without the prior agreement of the Client.
- 4.2. The Client must not disclose any confidential information disclosed by IMSA to any 3rd parties without prior agreement of IMSA.